



**BOOK FULFILLMENT CONTRACT**  
**Revised 03/2007**

**DEFINITION OF SERVICE:**

**Publishers Fulfillment Module:**

Upon receipt of payment, signed contract, and production order Fidlar Doubleday will place in inventory a specified (see "Worksheet") number of copies of titles we have printed for you for the purpose of shipping them to your customer. At this time, a unique user ID and password will be assigned to you to provide access to the Clients Area for your order entry portal. Upon receipt of shipping instructions from you, we will fulfill orders from your inventory within 24 - 48 hours (48 hours Maximum) at the rate established via the Addendum.

Upon receipt of an initial print order for a given title, an inventory replenishment threshold will be established by you to help assure an adequate supply. When the threshold is reached you will be notified by Fidlar Doubleday, by email, that a replenishment order is necessitated (see Addendum for more details).

An inventory system will be available in the Clients Area to see the current stock of your fulfillment titles. You can use this also to order reprints to restock your fulfillment inventory.

**Book Data Online (BDO) Module:**

You may select to enroll in an optional Book Data Online module to automate the process of ordering your books online. This system, should you have or obtain a PayPal account, will enable you to have fulfillment orders purchased through PayPal to be automatically placed with Fidlar for shipping to your customers. This eliminates the need for you to re-type your orders into the order entry portal and saves you time and effort. You must be a Fulfillment customer of Fidlar to obtain this service. There are additional fees, outlined in the addendum, for this service.

## **CHARGES:**

The charges listed below are in addition to those associated with the actual preparing and printing of your book.

### *Storage Charges*

There will be a monthly storage fee billed at the prevailing rates per pallet.

### *Maintenance Charges for storage*

There will be a monthly maintenance fee for storage billed at the prevailing rates.

### *Administrative Fee*

Annual administrative fees are billed in advance and are based upon number of titles entered into the fulfillment system.

There is also annual subscription fee for the optional Fidlar Books Data Online Module. Additional titles added to the BDO Module have a small signup fee.

### *Handling Fee*

Handling fees are charged on a per unit basis and are in addition to shipping charges. Handling charges include taking the order, locating the item, and preparing all packaging and labels for shipping. Handling and shipping charges related to fulfillment will be invoiced monthly. There is an additional handling charge for the optional BDO module (if selected).

### *Data Entry Charge*

All orders not entered through the Fidlar Doubleday fulfillment web interface are subject to additional fees.

### *Returns*

All returns will be charged the prevailing outbound rate.

### *Past Due Accounts*

If your account is more than 60 days past due, we reserve the right to halt activities, close your account, dispose of inventory and invoice for any and all charges related to disposal.

### *Shipping Methods*

All books will be shipped using UPS.

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**Revised 06/2006**

Please indicate which fulfillment service you would like to sign up for by checking the appropriate box.

- Please sign me up for the Publishers Fulfillment Module (Basic service)
- Please sign me up for the BDO Module which includes everything in the Publishers Fulfillment Module plus the BDO Module services)

Please sign and mail or fax this contract along with your Addendum to:

Fidlar Doubleday, Inc.  
Attn: Fulfillment  
4570 Commercial Ave, Suite A  
Portage, MI 49002  
Fax :1-800-884-2437

Company: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR OFFICE USE ONLY:**

Contract #: \_\_\_\_\_